

Instructions for First Year and Transfer Students to complete Alcohol Edu & Haven

There is no doubt that your time at the University of Richmond will be filled with exceptional experiences, friendships, and memories. You have made many great decisions that have brought you to this point, and you will make many more. As most college students do, you also will make decisions about alcohol. To help you protect yourself, as well as your friends and fellow students, the University requires all new students to complete the following on-line courses: Alcohol Edu & Haven.

Alcohol Edu is a non-judgmental alcohol prevention program that uses evidenced-based research to educate students about alcohol and its effects. Whether you drink or not, Alcohol Edu for College will empower you to make well-informed decisions about alcohol and help you better cope with the drinking behavior of your peers.

Haven addresses the critical issues of sexual assault, sexual harassment, relationship violence and stalking. Built in collaboration with leading researchers and practitioners, Haven is an interactive course designed to engage and empower students to create safe and healthy campus environments.

Please note that both courses includes three surveys that measure students' attitudes and behaviors. All survey responses are strictly confidential; University of Richmond will only receive information about the student body as a whole and will never see individual students' answers. You can feel confident that providing truthful answers – no matter what they are – will not put you at any risk for repercussions.

As a reminder, the Alcohol Edu and Haven courses are part of an academic requirement and while completing the courses students must adhere to the University's Honor Code. To review a copy of the Honor Code, please visit: <http://studentdevelopment.richmond.edu/student-handbook/honor/the-honor-code.html>

Dates, Deadlines & Program Information

New students will receive an e-mail in mid-July when the courses opens. When creating your account, it is important that you use your University of Richmond e-mail address and UR ID number (8 digit number – You can find your ID number in your admissions packet). It is important that you use your UR e-mail address as all correspondence regarding course completion will be sent to that address.

Alcohol Edu and Haven have two parts, both of which must be completed to fulfil this requirement:

- Part 1 of Alcohol Edu takes approximately 2 hours to complete and we recommend that you take it in multiple sittings. Part 1 of Haven takes approximately 1 hour to complete. You will be asked to take a brief exam at the end of Part 1 for Alcohol Edu and Haven. You must earn a score of 70% or higher to receive credit for completing Part 1. **Part 1 of both programs needs to be complete by the August 17, 2016 (first day of orientation).**
- 30-45 days after you complete Part 1, you will receive an e-mail to your UR e-mail address with instructions for completing Part 2 of both programs. Part 2 will take approximately 30 minutes to complete. Once you have finished Part 2 of both Alcohol Edu and Haven, you have completed the on-line course requirements. You will still need to take the WELL 085 Alcohol Education Workshop to fulfil the Alcohol Education Graduation Requirement. Please make sure you register on banner web for a section of the WELL 085 course.
- **Part 2 of Alcohol Edu and Haven must be completed by the end of October.** If you have not completed Part 1 and Part 2 of both Alcohol Edu and Haven by this time, a registration hold will be placed on your account. **This means you will not be able to register for spring classes.** The hold will be removed once the student completes Part 1 and Part 2 of the course. Students should e-mail the Manager of Health Education and Wellness upon course completion to ensure the hold is removed.

Instructions for Accessing and Completing the Programs On-Line

To complete Alcohol Edu and Haven, you will need a computer with internet access and audio capability. To avoid technical difficulties, use a major internet browser: Google Chrome 20 or higher, Firefox 14 or higher, Safari 5 or higher, and Microsoft Internet Explorer 9 or higher are recommended.